

**The National AOTS**  
**CAMP IMPROVEMENT PROJECT**  
**GRANT APPLICATION - 2015**



The National AOTS is an association of Men's Clubs in the United Church of Canada. The National AOTS achieves its outreach through the projects and activities of both local clubs and the National AOTS organization.

One of the principle aims of The National AOTS is:

*To give encouragement and practical assistance to work among the youth of the church and community.*

The National AOTS initiated the **Camp Improvement Project** in 2012 to support Canadian not-for-profit camps that offer youth camping programs as part of their mission. The project goal is to provide financial grants targeted to improving camp facilities and/or equipment. Support from The National AOTS, we hope, will assist camps in achieving their mission as it relates to youth camping.

***Please read the granting guidelines and criteria carefully prior to completing the application.***

- Grants will be awarded to a maximum value of \$5,000.
- Grants will be awarded for definite purposes and for projects covering a specific period of time.
- Grants will be awarded for camp facilities improvements including new construction, renovation, new equipment, or upgrades to equipment.
- Applications must be supported by an AOTS member.
- Applications will be considered for total or partial funding for the proposed improvement. For partial funding, the Camp must commit to securing the additional funds and completing the improvement.
- **2015 applications will be received in the period from December 1, 2014 to February 28, 2015.**

***To be eligible to receive a grant, a camp must***

- Be a registered charitable organization as determined by the Canada Revenue Agency
- Be a Camp organization operating in Canada
- Offer youth camping programs as part of their mission
- Be in operation at least three years prior to application

***The following activities are NOT eligible for Camp Improvement Project grants***

- Annual fund drives, building campaigns, debt reduction, or endowment funds
- Core operating or administrative expenses
- Pilot or demonstration projects
- Projects already started or that will be completed before the grant approval

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***Application Procedure***

1. Save this form to your computer with a unique file name in MS Word format.
2. Type or paste in the required information. Input boxes will expand to fit your needs.
3. Save the file.
4. Create an email to [camp@aots.ca](mailto:camp@aots.ca) and attach your application file.
5. Supply additional information that you think might help the Committee in their selection process. Electronic documents or links are preferred.
6. We may request a teleconference.
7. You will receive a status update on your application in about 2 months.
8. Application deadline is February 28, 2015.

***Grant Process***

1. The Camp Improvement Committee will evaluate all applications and recommend grant recipients to The National AOTS Executive.
2. The Executive will approve grant recipients based on the committee's recommendations and funds available. The decision of the Executive is final.
3. Applicants who don't receive a grant will be informed by email.
4. Approved recipients will be notified by email.
5. An agreement setting out terms and conditions of the grant may be required before funds are released.
6. Approved recipients of a grant must:
  - a. Provide documentation, if requested, to prove the grant funds were allocated to the project applied for.
  - b. Provide a digital photo of the project for use in AOTS publications.
  - c. Provide the AOTS with a follow up report in a timely fashion.
  - d. Provide a charitable donation receipt for the total grant received.

For further information, contact:  
The Camp Improvement Project Committee

E-mail: [camp@aots.ca](mailto:camp@aots.ca)

**Funding for this project is made possible through generous contributions from AOTS Clubs and Individual Members.**

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**Camp Information**

Camp Name	
Camp Address	
Website	
Charitable Registration Number	

What is your camp mission?

What youth camping services do you provide?

Area & target population served? Number of youth served?

Other information about the camp

	<b>Primary Contact Person</b>	<b>Alternate Contact Person</b>
Name		
Address		
Telephone		
E Mail		

***We acknowledge and accept that any grant awarded will be used for the purposes outlined in this application and for no other purpose, unless permission is sought and obtained in writing in advance from The National AOTS Executive.***

***We will comply with the requirements of the AOTS Camp Improvement Project detailed in this application. We give The National AOTS permission to publish information related to any grant awarded.***

**Grant Request**

Project Title	
Project Cost (\$)	
Grant Requested (\$)	

**Project Information**

Project Summary including, purpose, brief description, schedule or key dates

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How will this project contribute to youth camping?

***AOTS Support***

The project must be supported by an AOTS member - a local AOTS Men's Club, an AOTS Individual member, or a member of The National AOTS Executive. The applicant is encouraged to invite the AOTS member to the camp to briefly review the camp programs and the proposed project.

AOTS supporting member	
Address	
Telephone	
Email Address	

***Any personal information requested or received as a result of this application will only be used to assist with the assessment of the grant application. Applications and supporting documents are destroyed after the grant process is complete. One electronic copy of the application form and supporting documents may be kept for audit purposes.***